



DEFENSE NUCLEAR WEAPONS SCHOOL COURSE REGISTRATION

****For Official Use Only. Privacy Act of 1974 Applies****

PRIVACY ACT STATEMENT

1. **AUTHORITY:** 5 USC 301, 302, 4103, and Executive Order 9397
2. **PRINCIPAL PURPOSE(S):** To report attendance and completion of formal courses (orientation and resident)
3. **ROUTINE USES:** To report entrance and change of status of students in special training courses
4. **DISCLOSURE:** Applicants are not required to divulge the personal information requested on this form; however, failure to do so may render applicant ineligible to participate in the training program, or may result in non-receipt of credit for requested training

INSTRUCTIONS: To register for one of our courses, please ensure this form is fully completed and forwarded to DNWS Registrar, 1900 Wyoming Blvd, Kirtland AFB, NM, 87117-5669, or fax to commercial line (505)846-9168, or DSN 246-9168. Department of Energy (DOE) personnel must use DOE Form 5631.20, to register. Registration and security clearance data must be received a minimum of 15 working days prior to class start date.

APPLICANT'S INFORMATION

NAME (Last, First, MI)		RANK/GRADE	SSAN
BRANCH	MAJOR COMMAND	DUTY TITLE	
UNIT MAILING ADDRESS (Organization, Street Number, Street Name, Installation or City, State, and Complete Zip Code)			
ELECTRONIC MAIL ADDRESS		DUTY PHONE	FAX NUMBER

COURSE INFORMATION

COURSE TITLE/NUMBER	CLASS START DATE	CLASS END DATE
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EMERGENCY POC (Enter name, relationship, and phone number, including area code, of an individual who can be contacted after normal duty hours in the event of an emergency)

PRINTED NAME	RELATIONSHIP	TELEPHONE ()
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SIGNATURE

SECURITY CLEARANCE AND SPECIAL ACCESS—To be Completed and Signed by Unit Security Manager

Some courses may require security clearance and special access. Refer to course descriptions for prerequisites. **NOTE:** DOE applicants must use DOE Form 5631.20. Security clearance must be received by the DNWS Registrar's Office no later than 15 working days prior to class start date. To tour the Weapons Display Area, all students/visitors are required to have a DoD secret-level clearance with Restricted Data (RD) or Critical Nuclear Weapons Design Information (CNWDI) access, or a DOE "Q" clearance with Sigma 1-5.

APPLICANT'S CLEARANCE LEVEL	DATE OF CLEARANCE
ACCESS—Check Authorized Access <input type="checkbox"/> NONE <input type="checkbox"/> RESTRICTED DATA <input type="checkbox"/> CNWDI	ACCESS DATE

I certify that the above-named applicant requires access as indicated in this document in the performance of duty and that permitting such will not endanger command defense and security.

UNIT SECURITY MANAGER'S TYPED/PRINTED NAME	DUTY PHONE
UNIT SECURITY MANAGER'S SIGNATURE	DATE